

Scrutiny Board (Housing and Regeneration) 2012/13 Municipal Year Revised 10.04.13 Appendix 1

Area of review	Schedule of meetings/visits during 201213		
	June	July	August
<i>Consultation Major Changes to Housing Policy</i>		Initial Paper on decision of Executive Board and Proposed Changes including draft tenancy strategy consultation	Working Group comprising all Members of the Board to submit its comments on the proposals
<i>Development of Brown field Sites</i>		Initial Paper from Director of City Development	
<i>Development of Guidance/protocol for Developers</i>		Initial Paper from Director of City Development	
<i>To be determined</i>			
Briefings	Equality Improvement Priorities SB 18/06/12 @ 10 am	Response to queries Q3 performance reports Consultation Section 106 agreements Community Infrastructure Levy	
Budget & Policy Framework Plans		Report on Housing Revenue, General Fund Regeneration and Capital Programme Period 2	
Recommendation Tracking		Recommendation Tracking Private Rented Sector Housing	
Performance Monitoring	Quarter 4 performance report SB 18/06/12 @ 10 am		

Key: SB – Scrutiny Board (Housing & Regeneration) Meeting

WG – Working Group Meeting

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Area of review	Schedule of meetings/visits during 2012/13		
	September	October	November
Consultation Major Change to Housing Policy	Consider a summary of the responses received from all consultees on the proposals with a view to making any recommendations the Scrutiny Board wishes to make before Executive Board considers the matter in November	Recommendations to Executive Board	Executive Board consider a proposed new Housing Policy
Development of Browfield Sites			
Development of Guidance/protocol for Developers		Board to consider guidance/protocol	
Council houses being used as offices and the Directorate's approach to the disposal of property in general	To consider a report of the Director of Housing on Council houses being used as offices including the Directorate's approach to the disposal of property in general	To consider a list of non Council owned land that are brownfield sites that have been declared not viable and the reasons why they are not viable and what has been offered to move those sites forward for development	
Briefings Inquiry Report Recommendation Private Sector Housing Recommendation		Recommendation 1 Private Sector Housing Report back on outcome of adopting a more proactive and targeted integrated management approach in addressing those areas of the city that have greater housing and environmental needs. Report on SHLAA Process & Membership	Recommendation 3 That a progress report on the delivery of the Empty Properties Action Plan be brought back to Scrutiny before December 2012.
Budget & Policy Framework Plans		+	Budget report to half year month 6
Recommendation Tracking		Housing Growth	Affordable Housing by Private Developers
Performance Monitoring	Quarter 1 performance report SB 10/09/12 @ 10 am		

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	December	January	February
Development of Guidance/protocol for Developers		To consider a final draft of the good practice guide to pre-application engagement	
Affordable Housing Variations in Bench Mark Figures		To consider a report of the Director of Environment and Housing variations in bench mark figures between authorities concerning affordable housing	
Internal Audit Report officer declarations – planning investigation & lessons learned from Doncaster			To consider a report from Internal Audit on officer declarations
Delivery of Brownfield Sites	Update on <i>Council houses being used as offices and the Directorate's approach to the disposal of property in general</i>		Revised strategy for delivery of brownfield sites in the city including EASEL
Strategic Housing Land availability Assessment(SHLAA)		To consider a report on completion of the review of the SHLAA process and Membership	To consider a report on completion of the review of the SHLAA process and Membership -
Community Infrastructure Working Group	At the 30 TH October Board meeting the Working Group was established but deferred to allow officers the opportunity with consultants to develop the position	To arrange a meeting of this Working Group - Check on progress	
Briefings Inquiry Report Recommendation 4 Private Sector Housing		That the Director of Environment and Neighbourhoods report back on the findings from work undertaken analysing current housing market trends within the Leeds 6.	
Performance Monitoring	Quarter 2 performance report SB 10/12/12 @ 10 am		

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	March	April	May
<i>Consultation Major Change to Housing Policy</i>			
<i>Development of Brown field Sites</i>			
Critical friend to the Strategic Partnership Board	To consider a report on outcome of the workshops organised by Leeds Initiative responding to the questions set out in the constitution		
Briefings		<p>To consider the Council's policy regarding student accommodation in the city (Requested by the Board on 29th January 2013)</p> <p>To consider a briefing paper on the Local Enterprise Partnership</p> <p>To consider a paper on what engagement there has been with building owners following the opening of the Trinity development and what affect this will have on other areas in the city centre</p>	
Budget & Policy Framework Plans			
Recommendation Tracking			
Performance Monitoring	Quarter 3 performance report SB 11/03/13 @ 10 am	Report on progress in reviewing Performance Indicators(Requested by the Board in March 2013	

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